

THE QUESTION OF THE HISTORY OF WORLD ARCHITECTURE (QHWA)

THE RULES FOR FILING OF AN ARTICLE

1. Only research articles are published in “the Question of the History of World Architecture” (further — QHWA), no book or exhibition reviews (exception: comprehensive research reviews). Articles should be original and innovative, offering new research material and new perspectives.
2. Only unpublished manuscripts are accepted. Manuscripts are submitted by the author to the editorial office in format *.doc or *.docx. Manuscripts are in Russian or in English.
3. Article volume should not exceed 30 000 characters (including footnotes and spaces).
4. The text must be thoroughly proofread by the author. All quotes and references to sources should be correct. The author is personally responsible for all the information provided.
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The manuscript received for review should be considered as a confidential document, which can not be passed on for review or discussion to third parties without authorization from the editorial office.

All reviewers must be recognized experts on the subject of peer-reviewed materials and have for the past 3 years scientific publications on the theme of the peer-reviewed article. Reviews are kept in the publishing and editorial office for 5 years.

The reviewer must be independent of the author and not affiliated with the same institution.

The reviewer is obliged to give an objective and reasoned assessment of the results of the research. Personal criticism of the author is unacceptable.

The reviewer should not use unpublished material obtained from submitted manuscripts for personal purposes.

The submitted article is to be reviewed by the expert of the journal editorial board (ScD, PhD), what is formalized by an expert report, approved by the board of corresponding series. The appraisal is of closed character and the report in the form of expert questionnaire is presented to the author.

The final decision about accepting the author’s article and its publishing in one of journal’s issues is taken at series board session. The editorial board informs the author on the decision

upon his request. The author of rejected article gets a motivated refusal from the board also on his request.

PROCEDURES FOR FORMALIZING AN ARTICLE

AN ARTICLE LAYOUT

- The full name of the author — Surname, Name, Patronymic (further — S.N.P.) (size 12, left justification). The data about the author: academic degree, scientific title, academic affiliation (in the nominative case, separated by commas, without abbreviations), sphere of interests. Indicate the postal address of the place of work and contact information — e-mail, phone number (not more than 700 characters with spaces).
- An article title is written next down to S.N.P. (size 12, center justification, upper case letters).
- An abstract of the article is written next down to the title, not exceed 2000 characters with spaces — strictly! (size 12, full justification).
- Keywords to the article (no more than 5–7 words and phrases) (size 12, full justification).

THE MAIN TEXT FORMAT

- Line interval — sesquialteral (half interval). Font type — Times New Roman. Point size — 12. No self-instructed carry. The hyphenation is not designated.
- References in the text to sources and literature are formatted as follows: in parentheses, the surname of the author of the book or article is indicated in italics, then the year of publication, after the colon, the number of pages (s) to which the reference is referenced, e.g. (*Grabar* 1912: 68–96), (*Paul* 1963: 130, pl. 3). In the repeated reference to the other page the word “Ibid.” is added, e.g. (Ibid.: 132–133).
- It is necessary to distinguish the external quotation marks from the internal: external « », internal “ ” (used with quotes and within the quote). The English text does not allow the usage of Russian quotation marks « »; the double ones “ ” should be used. The omission in a citations marked with the ellipsis in V shaped brackets <...>.
- Long dash: — ; Dash: – ; Hyphen: - . With double dates and page numbers one should put a dash without spaces, e.g. 1187–1244, IV–XI, p. 27–59. With compound words one should put a hyphen without spaces, e.g. off-ramp.
- Surname, Name, Patronymic (further — S.N.P.) in the text are presented as follows: first — initials and then — the surname. Initials are separated by space, e.g. L. H. Vincent
- The page notes are made in the automatic mode of the Word editor and are used only for information that for some reason can not be placed in the main text of the publication, as well as for translations of foreign words. The text of the footnote may contain references to literature (size 10, center justification).

- Illustrations are accepted with a resolution of 300 dpi at least, in jpeg or tiff. Drawings should contain a scale ruler.
- The number of illustrations is equal to the number of pages of the article text, but not more than 15.
- The text of the article is written in a separate file called "Family_text.doc" (e.g. "Ivanov_text.doc", exclusively Latin); the list of illustrations is in the file "Family_illustr.doc", e.g. "Ivanov_illustr.doc", and in this list you can indicate the author's wishes for the arrangement of illustrations (column width, width of strip, etc.).
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THE EXAMPLE OF THE BIBLIOGRAPHIC LIST

- Biernacki* 2009 — *Biernacki A. B.* Wczesnobizantyjskie elementy i detale architektoniczne Chersonozu Taurydzkiego. Poznań: Wydawnictwo Poznanskie, 2009.
- Hill* 1975 — *Hill S.* The Praetorium at Musmiye // *Dumbarton Oaks Papers*. No. 29, 1975. P. 347–349.
- Mark, Hutchinson* 1986 — *Mark R., Hutchinson P.* On the structure of the Pantheon // *Art Bulletin*. Vol. 68. 1986. P. 24–34.
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- Μητρόπουλος* 2009 — *Μητρόπουλος Θ. Γ.* Ὁ Πανιερός Ναός της Αναστασεως Ἱεροσολυμῶν: τὸ ἔργο τοῦ Καλφα Κομνηνοῦ 1808–1810 (Holy Church of Anastasis at Jerusalem: the work by Kalfa Komnenos, 1808–1810). Θεσσαλονικη: Ευρωπαϊκοί κέντρο βυζαντινῶν καὶ μεταβυζαντινῶν μνημείων, 2009.
- Rappoport* 1994 — *Pannonorm П. А.* Строительное производство Древней Руси X–XIII вв. (Building of Ancient Russia 10th–13th centuries). СПб.: Наука, 1994.
- Khalpakhchian* 1962 — *Խալփախչյան Հ.* Տարթևի երեքաճյուղ սյունը (Swing Tatev Column) // *Էջմիածին (Echmiadzin)*. № 9. 1962. С. 45–57.

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- Hill S.* The Praetorium at Musmiye. *Dumbarton Oaks Papers*, no. 29, 1975, pp. 347–349.
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- Μητρόπουλος, Θ. Γ. *ΌΠανιερος Ναος της Αναστασεως Τεροσολυμων: τοε ργοτου Καλφα Κομνηνου 1808–1810 (Holy Church of Anastasis at Jerusalem: the work by Kalfa Komnenos, 1808–1810)*. Thessalonikhi: Enropaikoi kentro byzantinon kai metabyzantinon mnimeion Publ., 2009 (in Greek).
- Khalpakhchian H. (O.) Tatevi ereratsogh siune. *Etchmiadzin*, no. 9, 1962, pp. 45–57 (in Armenian).

EXAMPLES OF THE ILLUSTRATIONS

PHOTOS

Name of the object, location (if needed). The architect(s). Date of construction. Author, date of shooting / image source / storage location

- Qingdao, Sankt Michaels Katedrale, Saint Michael's Cathedral, 1931–1934 (photo of the author)
- The building of the Merchant Bank on Nevsky Prospect. Architect L. N. Benois, 1901–1902. Photo by A. Voznesenskij, 2009.
- Rominten. Hunting House. Architect H.H. Munte (with Sverre and P. Olsen), 1891. Photo of 1945. Russian State Film and Photo Archive.

SCHEMES

Name of the object. Date of creation. View (plan, section, perspective, etc.). Storage location / image source

- Chersonesos. Uvarov's Basilica. Plan (*Uvarov* 1854: pl. 3)

If the author is known and the date of creating a particular drawing, be sure to specify them:

Author. Name of the property. Date of creation. View (plan, section, perspective, etc.). Storage location / image source

- K. F. Schinkel. Theater in Berlin. Pen drawing, 1919 (*Schinkel* 1821: Tafel 1)